# *Syncing Leads to the Server*

Steps to ensure all your leads are synced with the server and how to re-send them.

To verify all your leads are sent through to the server look at the top of your SwiftLeads app. There should be two numbers. One indicating how many total scans you have made and the other indicating how many scans have been synced with the server. Make sure both these numbers are the same. If they are not, this means that the device is not fully synced with the server and you must follow these steps.
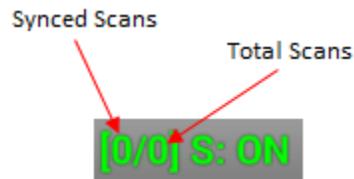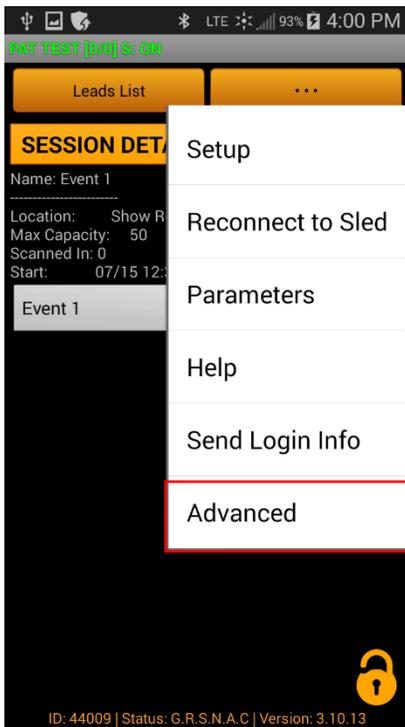

Resending Transit Leads (resends only those leads that haven't already been sent):
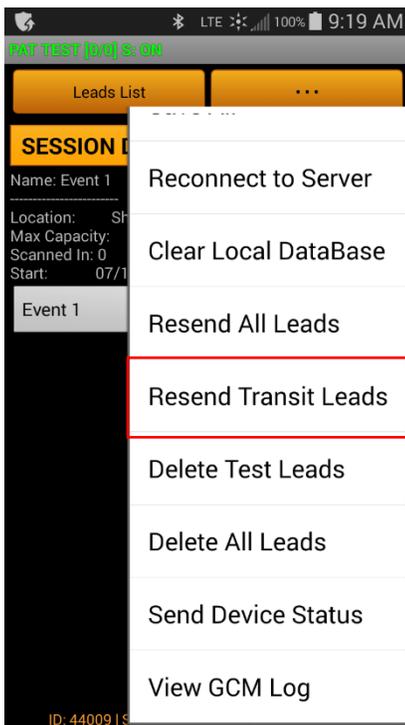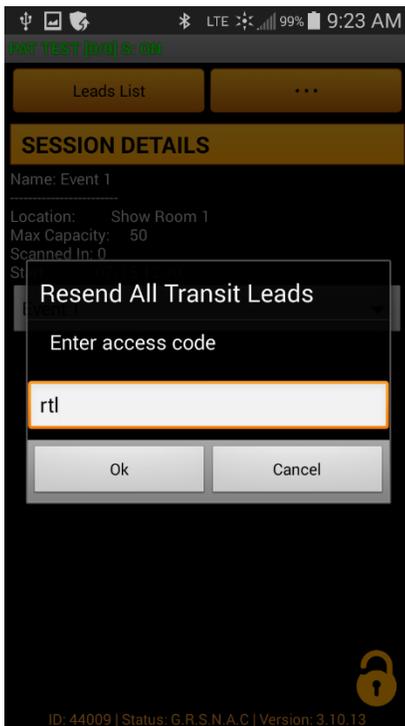1. Press the button with three dots in the upper right.
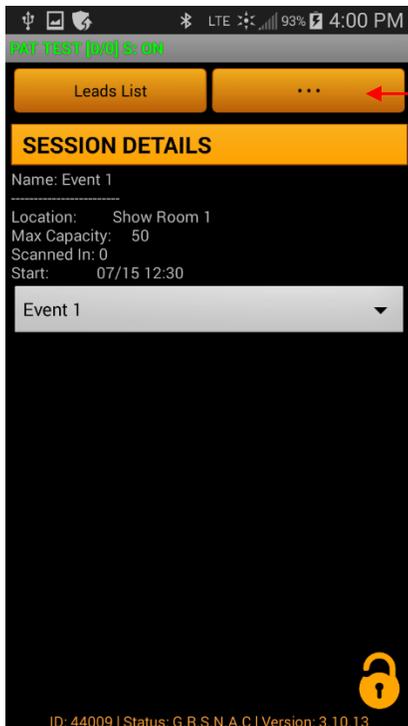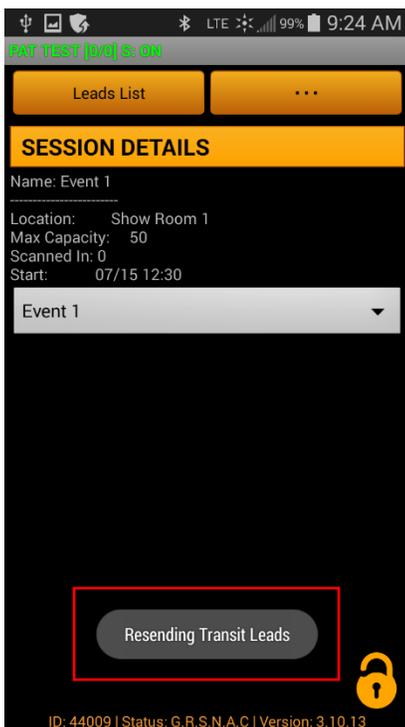
2. Press *Advanced*.

3. Scroll down and press *Resend Transit Leads*.

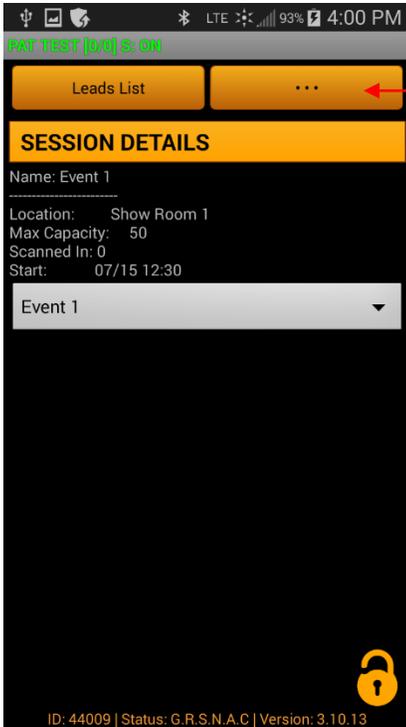4. Type in the access code: "rtl" and press *Ok*.

5. You will see a message on the device informing you it is resending transit leads.
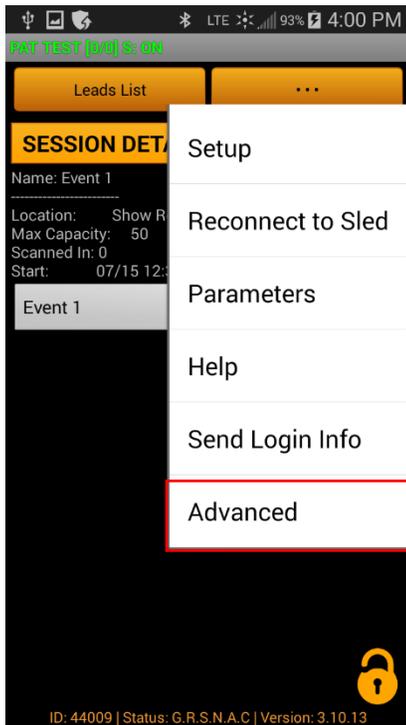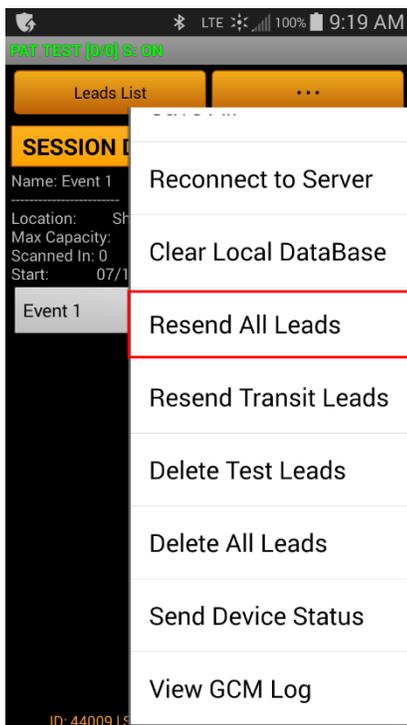
Resending All Leads:

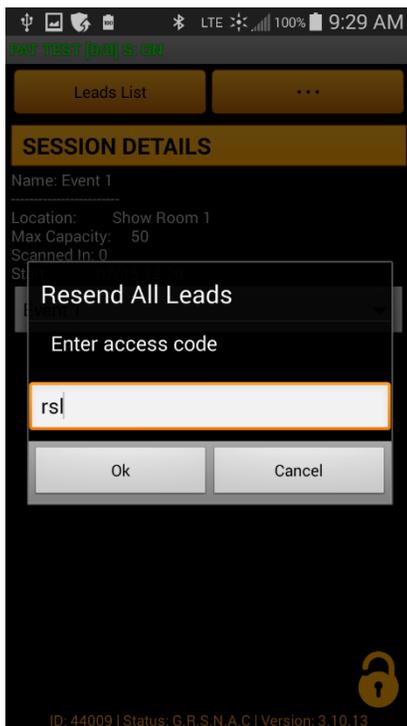1. Press the button with three dots in the upper right.

2. Press *Advanced*.

3. Scroll down and press *Resend All Leads*.

4. Type in the access code: "rsl" and press *Ok*.

5. You will see a message on the device informing you it is resending all leads.